

FOR OFFICIAL USE	
Unsuccessful	Selected
Department:	



SERIAL NO..... RECEIPT NO.....
Application/Processing Charge: K250

P/B Ch99, Chelstone
Tel +260 211 282496
LUSAKA

**NATURAL RESOURCES DEVELOPMENT COLLEGE
OPEN AND DISTANCE LEARNING (ODL) UNIT**

2018 DISTANCE LEARNING APPLICATION FORM

PART A: PERSONAL AND CONTACT DETAILS

Note: Read Part G on page 2 before completing this form

SURNAME:.....

Other names:.....

NRC number:.....

Postal Address:.....

Town

E-mail address:.....

Mobile/Phone number:.....

Sex: F M

Nationality:.....

Do you suffer from a serious illness or disability? Yes No

If "Yes," state the nature of illness or disability:.....

Use valid e-mail and phone numbers
as these will be used to contact you

PART B: PROGRAM OF STUDY

Indicate the program of study that you are applying for. See page 2 (overleaf) for the list of all available programs of study.

1st Choice:.....

2nd Choice:.....

Enter the numerical grade you obtained at Grade 12 level against the appropriate subject in the table below. For selection purposes, only the best five (5) subjects will be considered - one from each of the five categories below:

CATEGORY	SUBJECT	GRADE	CATEGORY	SUBJECT	GRADE
A	English Language		E	Commerce	
	English Literature			Environmental Science	
B	Advanced Mathematics			Geography	
	Mathematics			Human Biology	
C	Chemistry			Metal Work	
	Physics			Nutrition	
	Science (Combined)			Principles of Accounts	
D	Agricultural Science			Technical Drawing	
	Biology				

PART C: LATEST MOST RELEVANT TERTIARY QUALIFICATIONS (if any)

	QUALIFICATION	INSTITUTION	DURATION	CLASS
E.g.	<i>Certificate in Marketing</i>	<i>Coop College - Lusaka</i>	<i>2years</i>	<i>Merit</i>
1				
2				
3				

PART D: EMPLOYMENT

Present employment (job title)
Employer.....
Date of employment
Nature of employment (give details)

PART E: SPONSORSHIP

Indicate the source of financing for your intended training

Employer Self Guardian

If financed by a guardian/parent indicate his/her occupation.....

PART F: DECLARATION

I declare that the information I have supplied in this application is to the best of my knowledge complete and correct. That all documents supplied with this application are legal and not fraudulently obtained, and that submission of forged or fraudulent documents and information will warrant immediate dismissal and institution of criminal proceedings against me.

Should my application be successful, I agree that I will be bound by all applicable college regulations. I further declare that I will meet tuition and all other fees associated with studying at NRDC.

Signature..... Date:.....2017

PART G: NOTES (READ THIS PART CAREFULLY BEFORE FILLING THIS APPLICATION)

- a) Fill this form in clear and legible writing
- b) Ensure that you provide current and working contact details. Your phone and e-mail address will be used to contact you; if your contact details change after you have submitted this application form, ensure that you notify the college as soon as possible.
- c) The college offers nine (9) programs of study for which you can apply. These are:

1	Agribusiness Management
2	Agricultural Education & Extension
3	Agricultural Engineering
4	Animal Science
5	Crop Science

6	Fisheries
7	Food and Nutrition
8	Horticulture
9	Water Engineering

- d) Ensure that you attach **certified** photocopies of your O level (Grade 12) results, national registration card (NRC), as well as copies of any relevant (minimum of two-year certificates) tertiary qualifications. **Your application will not be considered if these copies are not included.**
- e) Duly filled application forms, addressed to the "Secretary, ODL Unit," can be sent to NRDC by mail to P/B CH99, Chelstone, Lusaka; or delivered in person to the ODL Secretary, Office Room 11 at the college campus off Great East road.
- f) Proof of payment (i.e. a bank deposit slip) of the K250 application and processing fee **must** be submitted together with this application form. This fee should be paid by direct cash deposits into:
Account Name: NRDC Business; Account number: 1166700300144; Bank: ZANACO
Branch: Twin Palm, Lusaka.