

# DISTANCE LEARNING APPLICATION FORM - 2025 INTAKE

Application processing fee:  
K250 for Zambian & SADC citizens  
K350 for Non-SADC citizens



Private Bag CH99  
Tel +260 211 282496  
LUSAKA

RECEIPT NO.....

## NATURAL RESOURCES DEVELOPMENT COLLEGE

### PART A: PERSONAL AND CONTACT DETAILS

Note: Read Part H on page 2 before completing this form; complete the form in a clearly legible hand writing.

SURNAME:..... Other names:.....

NRC No:..... Nationality:..... Sex:  F  M

Date of birth (Date/Month/Year):...../...../.....

Postal/Physical Address:.....

..... Town:.....

E-mail address:.....

Use valid e-mail and phone numbers  
as these will be used to contact you

Mobile/Phone number:.....

Do you suffer from a serious illness or disability?  Yes  No

If "Yes," state the nature of illness or disability:.....

### PART B: PROGRAM OF STUDY BEING APPLIED FOR

Indicate the program of study that you are applying for. See page 2 (overleaf) for the list of all available programs of study. For Agriculture, indicate a **major** of your choice (labelled a, b, c, and d on page 2)

1<sup>st</sup>Choice:..... 2<sup>nd</sup> Choice:.....

### PART C: QUALIFICATIONS

Enter the **numerical grade** you obtained at Grade 12 level against the appropriate subject in the table below. To be selected, you need to have Credits or better in five (5) subjects - one from category A, one from category B, one or two subjects from category C, and one or two from category D.

CATEGORY	SUBJECT	GRADE
A	English Language	
	English Literature	
B	Advanced Mathematics	
	Mathematics	
C	Chemistry	
	Physics	
	Science (Combined)	
	Agricultural Science	
	Biology/Human Biology	
	Environmental Science	

CATEGORY	SUBJECT	GRADE
D	Commerce	
	Principles of Accounts	
	Civic Education	
	Geography	
	History	
	Religious Education	
	Nutrition	
	Metal Work	
	Technical Drawing	

**NOTE:** Applicants for Food and Nutrition must have both **Science** (or Physics/Chemistry) and **Biology** or Agricultural Science) from Category C, and one subject from Category D.

### HIGHEST RELEVANT TERTIARY QUALIFICATION IF ANY

QUALIFICATION	INSTITUTION	DURATION	CLASS
E.g. <i>Certificate in Marketing</i>	<i>Coop College - Lusaka</i>	<i>2years</i>	<i>Merit</i>

### PART D: APPLICANT'S PREFERRED ACCOMMODATION STATUS: (tick only one preferred option)

(a) Boarding  (b) Day scholar

**PART E: EMPLOYMENT**

Present employment (job title) .....  
Employer.....Date of Employment.....  
Nature of employment (give details) .....

**PART F: SPONSORSHIP**

Indicate the source of financing for your intended training

Employer  Self  Guardian   
Other  specify .....

**PART G: DECLARATION**

I declare that the information I have supplied in this application is to the best of my knowledge complete and correct. That all documents supplied with this application are legal and not fraudulently obtained, and that submission of forged or fraudulent documents and information will warrant immediate dismissal and may lead to criminal proceedings against me.  
Should my application for be successful, I agree that I will be bound by all applicable college regulations.  
I further declare that I will meet tuition and all other fees associated with studying at NRDC.

Signature..... Date:.....2024

**PART H: NOTES (READ THIS BEFORE FILLING THIS APPLICATION)**

- a) This page has useful instructions and dates; make a copy for your reference.
- b) Ensure that you provide current and working contact details. Your phone and email address may be used to contact you; if your contact details change after you have submitted this application form, ensure that you notify the college as soon as possible.
- c) The college offers six (6) programs of study under distance learning for which you can apply. These are:

1	Agriculture	2	Agricultural Education & Extension
	a.) Agricultural Business Management major	3	Agricultural Engineering
	b.) Animal Science major	4	Fisheries and Aquaculture
	c.) Cashew Production & Technology major	5	Food and Nutrition
	d.) Crop Science major	6	Water Engineering

- d) Ensure that you attach **certified** photocopies of your Grade 12 results, your national registration card (NRC), as well as copies of any **relevant** tertiary qualifications (i.e. at least **two-year** college certificates). You should also attach the deposit slip for K250 application processing fee.  
This fee can paid by direct cash deposit into account name: **NRDC Business**, Account No: **1166700300144**  
Bank: **ZANACO**, Branch: **Twin Palm, Lusaka**  
**Your application will not be considered if any of these documents are not included.**

- e) Duly filled application form, addressed to the "Principal," should be sent to NRDC by mail to Private Bag CH99, Lusaka; or delivered in person to the Accounts Office at the college campus off Great East road. Alternatively, the application documents and the bank deposit slip (see (d) above), can be scanned and sent by email to **apply@nrdc.biz**
- f) Fees payable per semester during the 2025 academic year by first year students will be K4,260 for those who will attend the redidential school as day-scholars. Boarding students will pay K6,040 (to cover tuition, accommodation, and meals). Non-SADC citizens pay 50% more of these indicated fees.
- g) Those who apply via email must ensure that the original bank deposit slip for the application processing fee is also is sent by post to The Accountant, NRDC, P/B CH99, Lusaka, as soon as possible for receipting before it fades.